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	SECRET		
		20 June 1955	
MEMORANDUM FO	R: Chiefs, FBIS Field Burea	us	
FROM:	Chief, FBIS	I	LLEGIB
SUBJECT:	Letter of Instruction		
GENERAL			
survey of Indo The Saigon Bu and additions	reau was authorized to hire : L monitoring equipment was p	completed his on temporary duty in Saigon. two additional local employees rovided. It was found that all	50X1
clandestine co casts are bei	overage is being withheld by ng monitored directly by FBI	the French. Ten daily broad- S in Saigon.	50X1
appreciation initiated in A	Special Assistant for Intellator the selective FBIS wire appril, and stated that the Dane material furnished.	service to his office which was	50X1
the problem at Affiliated Rad attention of I Intelligence,	t West Coast Bureau of interplic System (MARS), which has USAF. This information was p	previously been called to the passed to the Director of may, however, represent only	.g 50X1
new high-power a watch at the appear to be d potential guid	transmitters along the Fuk:	fleet. On 1 May eight new	shed
its attitude to appropriate constant the Bureaus. This	coward FBIS traffic, and info ircumstances the "operational	Pentagon recently liberalized ormally authorized for use under limmediate" precedence by FBIS ch of vital information from FB	

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highest precedence previously authorized was "priority."	50X1
6. A request was received from G-2 for all material broadcast by the American POW defectors of the Korean War who are now in Communist China or elsewhere in the Communist world. The officer responsible for this program in G-2 expressed great appreciation for the service rendered thus far by FBID in the Korean POW cases.	50X1
7. The Okinawa emergency complement was augmented by two dictaphone recorders, in order to increase the capacity of the equipment available for emergency operation in Bangkok, should such an operation become necessary. If Saigon becomes untenable and none of its equipment can be salvaged, the Okinawa and Tokyo emergency complements will provide equipment for six simultaneous operations.	50X1
8. The FBIS survey in Puerto Rico in connection with the establishment of a Latin American cruising post was completed by An available building was found at Fort Buchanan, near San Juan, which would require modifications approximating	50X1 50X1
\$1,000. The establishment of a post at this location has not yet been decided.	50X1
9. Okinawa Construction	50X1
a. All houses under project DD/I-156-54 were occupied and this project is virtually completed. Nine quonset houses are being removed in preparation for construction of six duplex and two four-man BOQ structures under project DD/I-172-55.	
b. Installation of an underground connection to the island power system was 95 per cent complete on 31 May.	
c. The well and water supply system at the operations site was 80 per cent complete on 31 May. All materials for this job have been received.	
10. Detailed planning for expansion of FBID into additional space in Quarters Eye was completed. This expansion will take place about 1 July, and will involve moving the Broadcast Information and Technical Information Sections to new space in the central headhouse area.	50X1

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EDITORIAL COMMENT

1. General

a. During the 29-week period 18 October 1954 to 6 May
1955, FBIS produced an average of 1,156 economic abstracts
each week. The production of these items, routine and
unspectacular as it may be, in an important function, and the
series of cards is a valuable contribution to the resources of
U. S. Intelligence. Forty two sets of the buff colored
Communist Far East cards and forty-one sets of the orange-
colored USSR and Satellite cards are prefaced for distribution
to users in the Defense and State Department, our own organiza-
tion, and other agencies.

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2. London Bureau	
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- a. It is suggested that items which contain information about high-level Soviet personalities not be briefed: for example, a recent brief concerning a meeting between Khrushchev and Peng Te-huai would have been more desirable in textual form.
- b. Inasmuch as receipt of the Central Press Review is often delayed by communications and as there is a possibility that an important item may be overlooked, it is suggested that really significant items be texted and filed separately in addition to regular filing of the Press Review.
- c. To facilitate publication, it would be more convenient if TASS Dictation and Home Service briefs were not mixed with TASS Russian briefs.

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	d.	Adh	erer	ice	to cu	stomar	y pre	actice	of	indi	cating	duration	1
of	gaps	due	to v	ınin	telli	gibili [.]	ty wi	nere p	caso	ble	general	ly and	
esį	ecia]	lly i	n su	ich i	major	items	88 8	Siroky	's 2	24 Ma	y speed	h would	
for	resta]	Ll co	nsur	er	queri	es fol:	Lowin	ng pubi	lica	ition	•		

3. (German	Bureau	
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- a. It is requested that the total number of papers scrutinized be indicated in the daily press review's breakdown of topics frontpaged by the West German press. Otherwise, a statement such as "sixteen papers carry frontpage reports on the Belgrade negotiations" implies that only sixteen of all West German papers dealt with the subject.
- 4. East and West Coast Bureaus

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- a. The deadline for the Latin American edition of the DAILY REPORT is 1300 GMT, very early in the work day. To speed up preparation of copy for this section, the following procedures in handling Latin American copy are requested: (a) File Voice and Press briefs separately, arranging them approximately in order of importance; (b) Break lengthy and involved sentences into shorter ones with stress on idiomatic English; and (c) Proof copy as sent in order to correct dropped lines and like mistakes without need of query from Washington.
- 5. West Coast and Okinawa Bureaus

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- a. West Coast editors are reminded to substitute the proper place, name and date for the adverbs "here" and "today" when datelines have been eliminated in the rewriting of news items for briefs. The Bureau's growing practice of indicating by editorial note that a brief is full text or approximate text is greatly appreciated.
- b. Discrepancies have been observed between West Coast and Okinawa versions of Taipei and Peking English-language broadcasts. In some cases these discrepancies involve significant words or passages; for example, in a Taipei English commentary on crop failures in South China, one Bureau's text said that "a rich" harvest would come in June, whereas the other Bureau had Taipei referring to the "next" harvest in June. Editors are urged to study carefully all key words and to recheck with monitors when critical intelligence is concerned.

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PROPAGANDA ANALYSIS COMMENT

TIOT NORDER ANNIESTS COMMENT	
1. As a general rule for selecting from Moscow broadcasts, Far East bureaus should file pertinent material about Asia, in spite of the fact that possibly the item may also be processed from a Home or European Service broadcast at another bureau. Okinawa, for example, should automatically file PRAVDA material on Cambodia. It is frequently most rewarding to study what Moscow has to say about an area in broadcasts to the area rather than in broadcasts beamed elsewhere.	50X1
2. Incomplete answers to Radio Propaganda Branch messages occasionally cause confusion and require further exchanges; this could be avoided if responses would address themselves directly to each point raised rather than assuming that one broad answer will cover the issue. Two recent examples: A request that Moscow Home, Slovene, Macdeonian and Hungarian versions of an item be checked elicited a response dealing only with the latter three, and a further exchange was required to determine Home Service treatment; a request that "all repeat all" items on a commentary list, including five particularly suspect ones, be checked met a response dealing only with the five and giving no indication that the remaineder of the list had been checked and again a further exchange was necessary. On the other hand, bureaus should not hesitate to request clarification or amplification of any Branch message which appears imprecise or ambiguous.	50X1
3. Bureaus' excellent handling of the Belgrade Conference was reflected in full coverage, extensive and discerning FYI's and thoughtful editor's notes which contributed materially to a Branch report. The combined operation suggests the potentiality of close editor-analyst teamwork.	50X1
4. A dispatch from the Moscow Embassy to the Department of State commended FBIS analytic work, especially on problems of the Soviet leadership and in addition several of the Ambassador's cablegrams have	

5. All bureaus contributed to a Radio Propaganda Report on world comment anticipating the Big-Four talks; studies carried out in Kyrenia provided the basis for a Report on Soviet broadcasts to Middle East ethnic minorities; and considerable spadework was done by London for a Report on Kaganovich's ad lib departures from the official text of his

recently cited the Survey of USSR Broadcasts or Radio Propaganda Reports.

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Prague speech. Other Reports analyzed som on Formosa, Soviet propaganda on the Austr Korean May Day slogans.	e aspects of Peking propaganda ian problem, and North	50X1
6. Typescript papers reviewing Commutalks and Sino-Soviet propaganda on the Wallington North Vietnam's propaganda attitude towas background for the Director's weekly by paper outlined Communist and Western radio Geneva conference on peaceful uses of atom	reaw conference and a Report rard the French were prepared riefing of the NSC. Another comment anticipating the	50X1
ADMINISTRATION		
1. There appears to be an influx of Personnel taking fingerprints should exercare legible.		50X1
2. The following FBIS issuances have reported:	e not previously been	
	Distribution F-3 F-6 F 3	50X1
3. It is expected that the time requor a renewal will be increased considerable should make application as early as possible from overseas stations.	ly. Therefore, personnel	50X1
4. Logistic support for the Hokkaido transferred to Far East Air Forces from Ar		50X1
5. Chief, FBID, completed his inspectional field bureaus on 23 May.	ction trip of all overseas	50X1

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PER	SONNEL CHANGES				50X1
1.	New Employees:		Assignm	ent	
			East Cc	ast Bureau	50X1
			Editoria	al Branch	
			Mediter	ranean Bursau	
			Radio Pi	ropaganda Branch	
				al Branch	
2.	Russignments:	From		<u>To</u>	
		Info Edito	Sp rial Branch	Info Sp West Coast Bureau	50X1
		Info Edito	Sp rial Branch	Info Sp London Bureau	
			tary eering Staff	Secretary Office of the Chief	
		Info West	Sp Coast Bureau	Info Sp Editorial Branch	
			t Mon Coast Bureau	Info Sp Editorial Branch	
			ALAN M. WARF	IELD	50X1

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